

TO: FACILITY ADMINISTRATOR

FROM: OFFICE OF INTERDEPARTMENTAL REGULATION

SUBJECT: **SANITATION INSPECTION**

Section 330.C of the *Interdepartmental Standards* requires that each facility be inspected and approved by State or local health authorities at the time of initial application for licensure/certification and at least annually thereafter.

Since it is anticipated that most facilities, except those applying for initial licensure/certification, will receive triennial licenses/certificates, enclosed are three sets of the "Report of Sanitation Inspection" (Form #032-05-555) for use this year and the next two years. Please contact your local city or county health department as soon as possible to request this year's sanitation inspection. Identify yourself as representing a children's residential facility subject to regulation through the interdepartmental regulatory program. Facility personnel will need to complete the first two lines of the "Report" to provide demographic data about the facility, prior to the inspection.

Return the original of this year's completed "Report of Sanitation Inspection" and a copy of the completed "Health Department Food Service Inspection Report" (Form CHS-152) with your application. The yellow and pink copies of the inspection form may be retained by you and the sanitarian for your respective files.

If you have any difficulty in obtaining an inspection, or need further clarification, please contact this Office for assistance.

Attachments (3)

(Revised 07/00)